English Department Knowledge Audit

A form to assess department knowledge and enable leaders to arrange CPD.

Based on work from "How to Teach English Literature: Overcoming Cultural Poverty"
by Jennifer Webb

Observe

SISRA · Inform · Share · Reflect

Language

Analysis of Language — Outcome: **Confident**

Confident
I feel completely confident with my knowledge and my teaching

Add +

Analysis of Structure — Outcome: **Confident**

Confident
I feel completely confident with my knowledge and my teaching

Add +

Summarising differences/similarities — Outcome: **Confident**

Confident
I feel completely confident with my knowledge and my teaching

Add +

Evaluating Writers' Methods — Outcome: **Confident**

Confident
I feel completely confident with my knowledge and my teaching

Add +

This form focuses on key aspects of the English GCSE curriculum. It could be easily adapted to use with other departments or across the school to focus on specific T&L Pedagogy

Sections are used to organise areas of a record. These can be collapsed or expanded when viewing and using a record to allow for easy navigation.

Focus Area

Analysis of Language

Analysis of Structure

Summarising differences/similarities

Evaluating writers' methods

Outcome set
"Knowledge Audit"

Outcomes:
Confident
Reasonably Confident
Little Knowledge

Comparing writers' viewpoints

Outcome: **Confident**

Confident

I feel completely confident with my knowledge and my teaching

💬 0 📎 0 📝 0   Add +

Descriptive Writing

Outcome: **Confident**

Confident

I feel completely confident with my knowledge and my teaching

💬 0 📎 0 📝 0   Add +

Narrative Writing

Outcome: **Confident**

Confident

I feel completely confident with my knowledge and my teaching

💬 0 📎 0 📝 0   Add +

Writing to argue a point of view

Outcome: **Confident**

Confident

I feel completely confident with my knowledge and my teaching

💬 0 📎 0 📝 0   Add +

Comments have been disabled for every focus area within this form to keep it short and help to reduce teacher work load. An overall comment box could be included if your school preferred.

These focus areas cover the main English GCSE specification to ensure that teacher knowledge is confident and implement any additional support or training which may be needed.
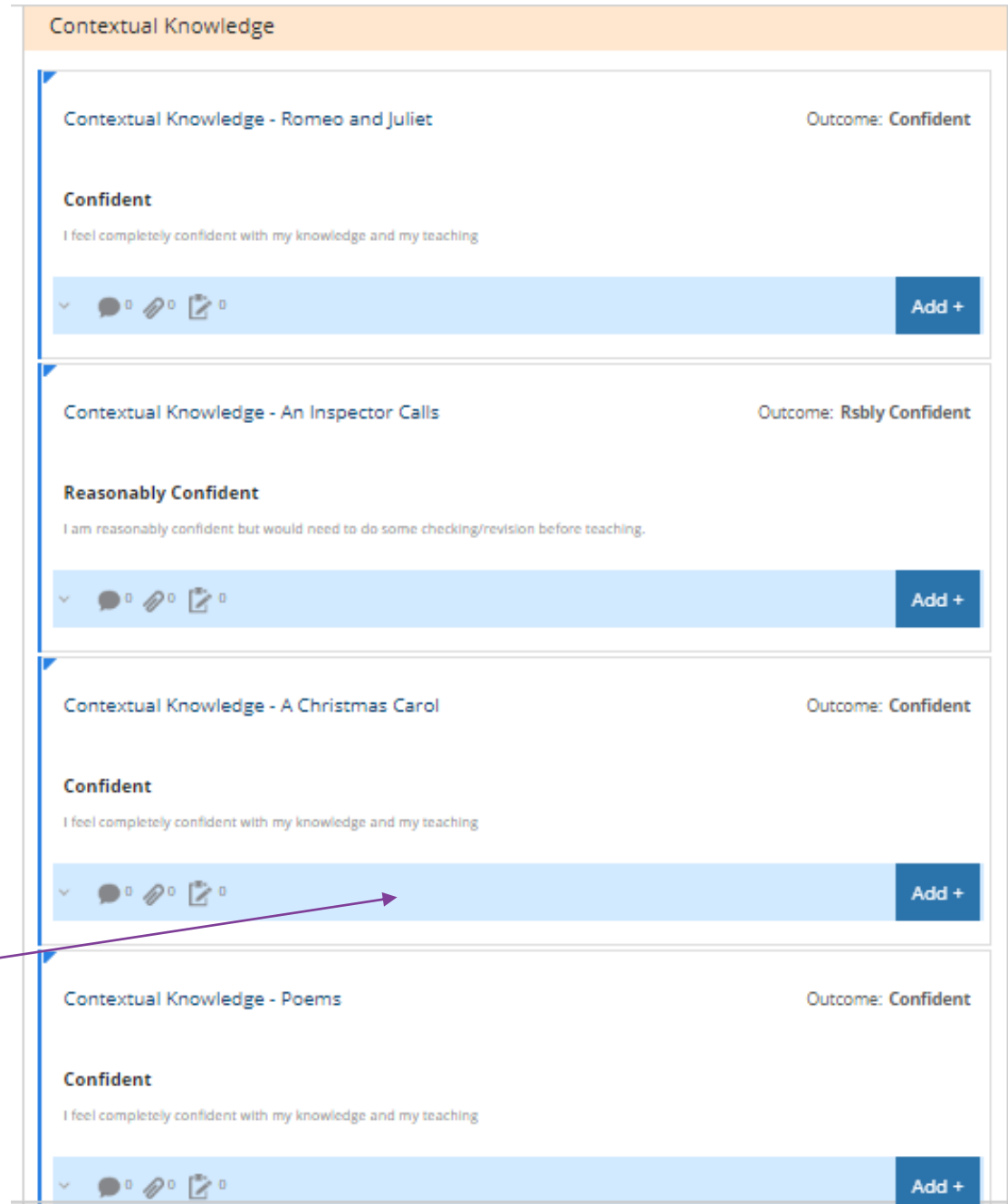
Outcome set
"Knowledge Audit"

Outcomes:
Confident
Reasonably Confident
Little Knowledge

Focus Area

Comparing writers' methods

Descriptive writing

Narrative writing

Writing to argue a point of view

Observe
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These areas allow for department leaders to really drill down into their staff knowledge and be able to pinpoint exactly where additional support or training may be needed.

Focus areas allow for staff to engage with their records without being able to edit the owners' notes. Staff can use the "View" mode to add reflections, upload resources or create actions.

Contextual Knowledge

Contextual Knowledge - Romeo and Juliet   Outcome: **Confident**

Confident
I feel completely confident with my knowledge and my teaching

Add +

Contextual Knowledge - An Inspector Calls   Outcome: **Rsbly Confident**

Reasonably Confident
I am reasonably confident but would need to do some checking/revision before teaching.

Add +

Contextual Knowledge - A Christmas Carol   Outcome: **Confident**

Confident
I feel completely confident with my knowledge and my teaching

Add +

Contextual Knowledge - Poems   Outcome: **Confident**

Confident
I feel completely confident with my knowledge and my teaching

Add +

Outcome set
"Knowledge Audit"

Outcomes:
Confident
Reasonably
Confident
Little Knowledge

Focus Area

Contextual Knowledge – Romeo and Juliet; An Inspector Calls' A Christmas Carol and Poems.

Observe
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Textual Knowledge

Textual Knowledge - Romeo and Juliet   Outcome: **Confident**

Confident

I feel completely confident with my knowledge and my teaching

💬 0 📎 0 📝 0   **Add +**

Textual Knowledge - An Inspector Calls   Outcome: **Rsbly Confident**

Reasonably Confident

I am reasonably confident but would need to do some checking/revision before teaching.

💬 0 📎 0 📝 0   **Add +**

Textual Knowledge - A Christmas Carol   Outcome: **Confident**

Confident

I feel completely confident with my knowledge and my teaching

💬 0 📎 0 📝 0   **Add +**

Textual Knowledge - Poems   Outcome: **Confident**

Confident

I feel completely confident with my knowledge and my teaching

💬 0 📎 0 📝 0   **Add +**

Criteria has been used for every focus area within this record. The criteria elaborates on the outcome which has been chosen. This could be more specific GCSE specification information.

Outcome set
"Knowledge Audit"

Outcomes:
Confident
Reasonably Confident
Little Knowledge

Focus Area

Analysis of Language

Analysis of Structure

Summarising differences/similarities

Evaluating writers' methods

Observe
SISRA Inform · Share · Reflect

Literature

Literature response
Outcome: **Confident**
Planning, structuring and writing a literature response.

Confident
I feel completely confident with my knowledge and my teaching

💬 0 📎 0 📝 0
Add +

Pedagogy

Pedagogy: Differentiation
Outcome: **Confident**

Confident
I feel completely confident with my knowledge and my teaching

💬 0 📎 0 📝 0
Add +

Pedagogy: Planning for progress
Outcome: **Rsbly Confident**

Reasonably Confident
I am reasonably confident but would need to do some checking/revision before teaching.

💬 0 📎 0 📝 0
Add +

Focuses on key aspects of the English GCSE curriculum. This could be easily adapted to any department within school.

Outcome set
"Knowledge Audit"

Outcomes:
Confident
Reasonably Confident
Little Knowledge

Focus Areas

Literature Response

Pedagogy: Differentiation and Planning for progress

Resources can be uploaded to focus areas in view mode. This allows staff to upload evidence to their records such as Handouts; CPD notes etc.

Observe

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Pedagogy: Effective Revision Strategies   Outcome: **Rsbly Confident**

Reasonably Confident

I am reasonably confident but would need to do some checking/revision before teaching.
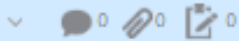
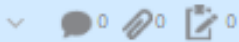💬 0 📎 0 📝 0   Add +

Pedagogy: Stretch and Challenge   Outcome: **Rsbly Confident**

Reasonably Confident

I am reasonably confident but would need to do some checking/revision before teaching.

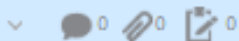💬 0 📎 0 📝 0   Add +

Pedagogy: Modelling and Scaffolding   Outcome: **Confident**

Confident

I feel completely confident with my knowledge and my teaching

💬 0 📎 0 📝 0   Add +

Outcome set
"Knowledge Audit"

Outcomes:
Confident
Reasonably
Confident
Little Knowledge

Focus Areas

Pedagogy: Effective revision strategies; stretch and challenge; Modelling and scaffolding.

These pedagogy focus areas could be adapted depending on departments and specific focuses within your own setting.

The Add function allows for staff to engage with their records via "View" mode. Reflections and resources can be added to focus areas. Actions can be created as reminders or to arrange meetings.

Observe
SISRA Inform · Share · Reflect

As with all of our reports, you can click into individual focus areas for detailed reports. This will allow you to filter down into your results and view detailed information.

This outcome allows for easy at-a-glance analysis for busy senior leaders to view confidence levels across the department and implement support or CPD depending on where the department is lacking in confidence.

Knowledge Audit ❓				
Focus Area Name	Confident (%)	Rsbly Confident (%)	Lil Knowledge (%)	Record Count
Analysis of Language	60.0	40.0	0.0	5
Analysis of Structure	40.0	20.0	40.0	5
Comparing writers' viewpoints	60.0	0.0	40.0	5
Contextual Knowledge - A Christmas Carol	60.0	20.0	20.0	5
Contextual Knowledge - An Inspector Calls	20.0	60.0	20.0	5
Contextual Knowledge - Poems	40.0	20.0	40.0	5
Contextual Knowledge - Romeo and Juliet	60.0	20.0	20.0	5
Descriptive Writing	40.0	40.0	20.0	5
Evaluating Writers' Methods	40.0	20.0	40.0	5
Literature response	40.0	60.0	0.0	5
Narrative Writing	40.0	20.0	40.0	5
Pedagogy: Differentiation	60.0	20.0	20.0	5
Pedagogy: Effective Revision Strategies	20.0	60.0	20.0	5
Pedagogy: Modelling and Scaffolding	40.0	40.0	20.0	5
Pedagogy: Planning for progress	20.0	40.0	40.0	5
Pedagogy: Stretch and Challenge	20.0	40.0	40.0	5
Summarising differences/similarities	40.0	40.0	20.0	5

<u>Outcome set</u>
"Knowledge Audit"

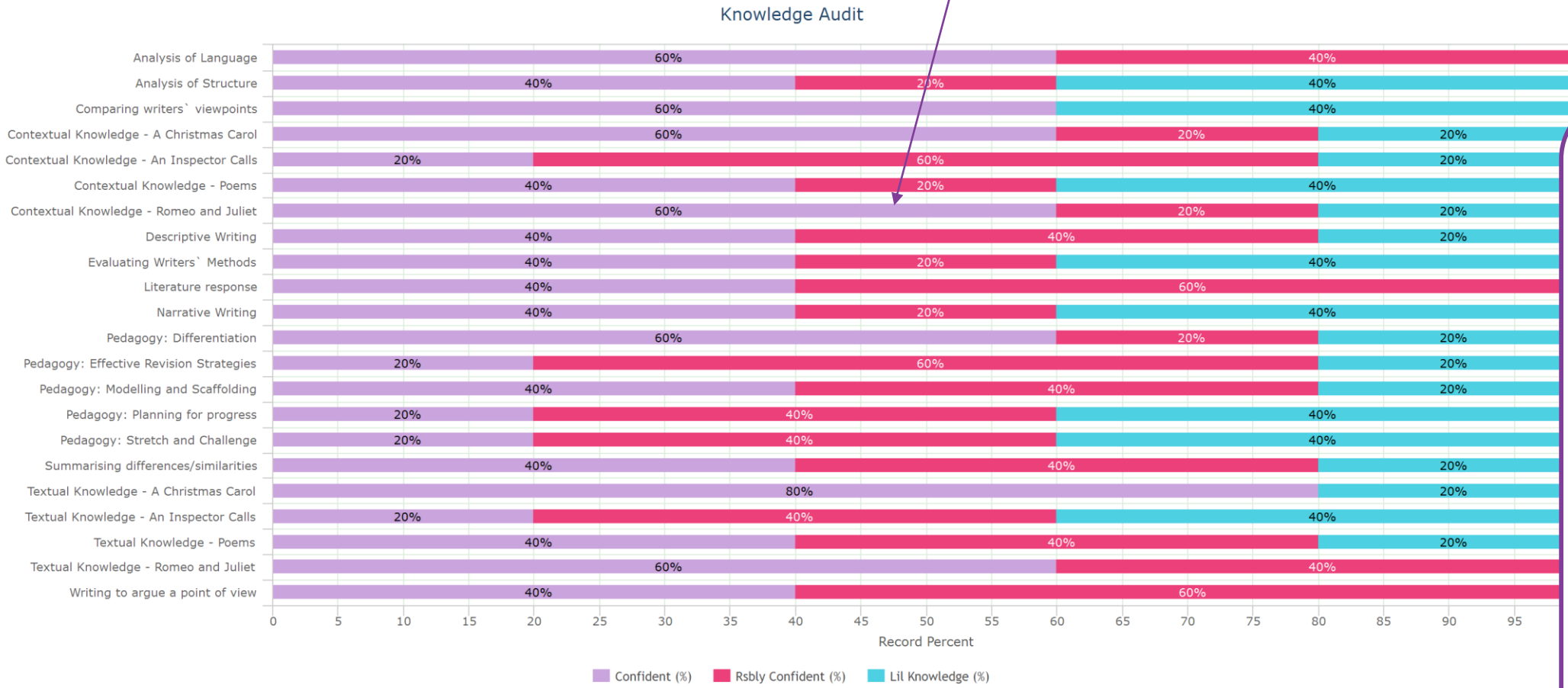Outcomes:
Confident
Reasonably Confident
Little Knowledge

<u>Focus Areas</u>

Analysis of language

Analysis of structure

Comparing writers' viewpoints

Contextual knowledge

Descriptive and narrative writing

Evaluating Writers' methods

Literature response

Pedagogy

Summarising differences/similarities

Textual knowledge

Writing to argue

This outcome allows for easy at-a-glance analysis for busy senior leaders to view confidence levels across the department and implement support or CPD depending on where the department is lacking in confidence.

Knowledge Audit

Focus Area	Confident (%)	Rsbly Confident (%)	Lil Knowledge (%)
Analysis of Language	60%	40%	
Analysis of Structure	40%	20%	40%
Comparing writers` viewpoints	60%		40%
Contextual Knowledge - A Christmas Carol	60%	20%	20%
Contextual Knowledge - An Inspector Calls	20%	60%	20%
Contextual Knowledge - Poems	40%	20%	40%
Contextual Knowledge - Romeo and Juliet	60%	20%	20%
Descriptive Writing	40%	40%	20%
Evaluating Writers` Methods	40%	20%	40%
Literature response	40%	60%	
Narrative Writing	40%	20%	40%
Pedagogy: Differentiation	60%	20%	20%
Pedagogy: Effective Revision Strategies	20%	60%	20%
Pedagogy: Modelling and Scaffolding	40%	40%	20%
Pedagogy: Planning for progress	20%	40%	40%
Pedagogy: Stretch and Challenge	20%	40%	40%
Summarising differences/similarities	40%	40%	20%
Textual Knowledge - A Christmas Carol	80%		20%
Textual Knowledge - An Inspector Calls	20%	40%	40%
Textual Knowledge - Poems	40%	40%	20%
Textual Knowledge - Romeo and Juliet	60%	40%	
Writing to argue a point of view	40%	60%	

Record Percent

Confident (%) Rsbly Confident (%) Lil Knowledge (%)
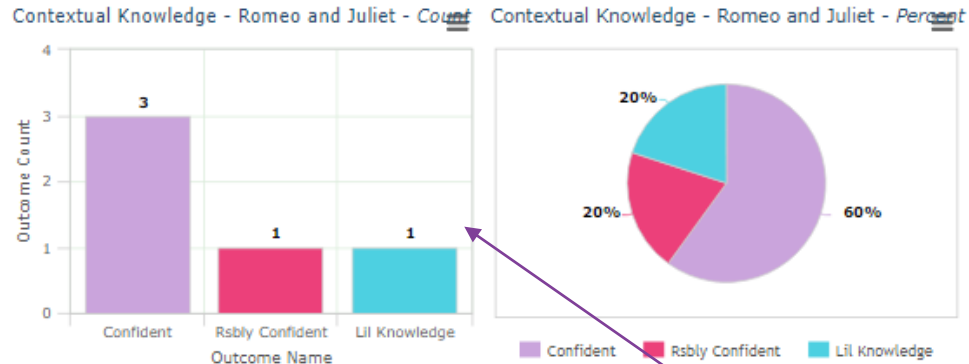
Focus Areas

Analysis of language

Analysis of structure

Comparing writers' viewpoints

Contextual knowledge

Descriptive and narrative writing

Evaluating Writers' methods

Literature response

Pedagogy

Summarising differences/similarities

Textual knowledge

Writing to argue

Focus Areas

Contextual; knowledge – Romeo and Juliet

Outcome set "Knowledge Audit"

Outcomes:
Confident
Reasonably Confident
Little Knowledge

Contextual Knowledge - Romeo and Juliet

Summary Information

Outcome Name ❓	Count	%
Confident	3	60.0
Rsbly Confident	1	20.0
Lil Knowledge	1	20.0

Contextual Knowledge - Romeo and Juliet - *Count*

Contextual Knowledge - Romeo and Juliet - *Percent*

Focus area reports.

The details section allows for identification of in depth information. For example, in this table we are able to see each member of staff and their specific return to work actions and adjustments.

Focus area reports.

If you click into focus area names (the rows of your table) you will be directed to these individual reports. Charts can be exported if needed.

Detailed Information

| Category | Faculty | Subject | Staff |

Staff ⇕	Confident (%) ⇕	Rsbly Confident (%) ⇕	Lil Knowledge (%) ⇕	Total ⇕
Keane; Alexandra (AKE)	100.0	0	0	1
Singh; Hardeep (HAS)	0	0	100.0	1
Wilkinson; Jenna (JAW)	100.0	0	0	1
Williams; Jon (JWI)	50.0	50.0	0	2

This record was created in our demonstration school and all data is illustrative.